



DEPARTMENT OF THE NAVY

COMMANDING OFFICER
NAVAL AIR STATION
700 AVENGER AVENUE
LEMOORE, CALIFORNIA 93246-5001

IN REPLY REFER TO:

NASLEMINST 5420.12Q

N41L

OCT 23 2001

NAS LEMOORE INSTRUCTION 5420.12Q

From: Commanding Officer, Naval Air Station, Lemoore

Subj: BACHELOR ENLISTED QUARTERS (BEQ) ADVISORY COUNCIL

Ref: (a) OPNAVINST 11103.1B

1. Purpose. Reference (a) requires the establishment of an advisory council to represent enlisted personnel residing in the Bachelor Enlisted Quarters. The council will provide a means of determining the desires of Bachelor Quarters residents. The council will meet to advise the Commanding Officer of areas for improvement in living conditions and to foster self-help programs. This instruction constitutes a complete revision therefore paragraph markings are not used.

2. Cancellation. NASLEMINST 5420.12P

3. Composition

a. Bachelor Enlisted Quarters (BEQ) Advisory Council

- | | |
|---------------------------------|---|
| (1) Chairperson: | Bachelor Quarters Manager |
| (2) Tenant commands: | The assigned Building Managers from each tenant command. |
| (3) Fleet squadrons: | The assigned Building Manager from each squadron. |
| (4) NAS Lemoore representatives | Bachelor Quarters Management (BQM) Manager, BQM Complex Supervisor. |

b. All tenant and squadron Command Master Chief's, as well as all NAS Lead Chief Petty Officer's are encouraged to attend.

c. Individual BEQ residents are invited and encouraged to attend meetings and personally present their comments and suggestions for improving quality of life in the quarters.

NASLEMINST 5420.12Q

OCT 23 2001

4. Action

a. The members of the BEQ Advisory Council will act in an advisory capacity to the Commanding Officer. The Supply Officer will forward minutes of each meeting to the Commanding Officer for approval within one week after the meeting. The BQM Manager will distribute the approved minutes to committee members prior to the next meeting.

b. The BEQ Advisory Council will meet on the first Thursday of each month at 0900, in conjunction with the Galley Advisory Board, in either the Main Side Galley or the Operations Galley.

c. The Command Support Director will provide clerical assistance to record and produce the draft minutes to the Chairperson within 5 days after each meeting.



JOHN V. STIVERS

Distribution: (NASLEMINST 5215.2X)
Lists A and C